

## School-Based Planning Team - Running Agenda 23-24

Date	Time		Location
11/8/2023	4:00 - 5:00 PM		<p>TEAMS</p> <p>Join on your computer, mobile app or room device</p> <p><a href="#">Click here to join the meeting</a></p> <p>Meeting ID: 245 518 429 697</p> <p>Passcode: edXqkN</p>
Facilitator	Notetaker	Time Keeper	Next Step Tracker
Demitria Lawton-Greggs	Alison Schmitt		

	<p><i>We believe in respect and equality.</i>  <i>We believe in empowering all.</i>  <i>We believe in us and our future.</i>  <i>We can be anything we want to be.</i></p>		
<b>School #54 Mission</b>	<p><i>We promote a safe and caring learning environment where students can celebrate culture and diversity.</i>  <i>Through restorative practices, we foster a community of collaboration where all are valued.</i>  <i>We honor achievement and provide positive experiences to help all members of our Flower City School community develop deep-rooted talents and skills for continuous learning.</i></p>		
<b>Meeting Objectives</b>	<p><i>Participants will...</i></p> <ul style="list-style-type: none"> <li><i>Reflect on their leadership work and plan for continuous improvement.</i></li> <li><i>Apply questioning, facilitation, and decision-making strategies that facilitate adult learning and structure meaningful conversations that drive improvements in teaching and learning.</i></li> <li><i>Review the School Improvement Plan (SIP) to assess implementation progress and impact on student learning</i></li> </ul>		
Time	Min	Activity	Notes
4:00pm	2	Welcome	<ul style="list-style-type: none"> <li>D. Lawton-Greggs - Introduced all on the call</li> </ul>
	3	Approval of Minutes	<ul style="list-style-type: none"> <li>Change in one of the dates as highlighted - APPROVED</li> <li>Approval of last month's minutes as recorded</li> </ul>

			<ul style="list-style-type: none"> <li>○ Motion - A. Ferris</li> <li>○ Second - E. Lansdowne</li> <li>○ All constituencies approved unanimously</li> </ul>
4:05pm	20	Cameron Ministries Presentation	<ul style="list-style-type: none"> <li>• Olivia Kassoum-Amadou and Jonathan Hardin <ul style="list-style-type: none"> <li>○ Presented PPT outlining the partnership between Cameron and School #54</li> <li>○ Goal - become partners in academic achievement</li> <li>○ Reasoning for relocating to School #54 campus <ul style="list-style-type: none"> <li>▪ Expanded services and reach throughout the community</li> <li>▪ Outgrown space at their current location</li> <li>▪ Would like to locate after-school program within school walls for a variety of reasons <ul style="list-style-type: none"> <li>▪ School #54 is feeder school for after school program</li> <li>▪ Significant security issues in neighborhood that would prevent safe transit between school and Cameron Ministries</li> <li>▪ Frees up space for teen programs and other outreach programs in the Cameron building</li> <li>▪ Several homicides right in front of CM building this summer</li> <li>▪ Working more closely with school to align after school tutoring goals with academic goals</li> </ul> </li> </ul> </li> <li>○ Other Programming <ul style="list-style-type: none"> <li>▪ Soup kitchen</li> <li>▪ Community garden</li> <li>▪ Social work</li> <li>▪ Freedom School for summer</li> <li>▪ Clothing house</li> <li>▪ Emergency Food Pantry</li> <li>▪ Teen Programs</li> <li>▪ After School Program</li> <li>▪ Parent Engagement Committee</li> </ul> </li> </ul> </li> </ul>

			<ul style="list-style-type: none"> <li>▪ Expansion of after school hours to 7 PM</li> <li>▪ Satellite program at Rochester Academy Charter School</li> <li>▪ Street outreach programs</li> <li>▪ Workforce development <ul style="list-style-type: none"> <li>▪ Barber apprenticeship (AM and PM)</li> </ul> </li> <li>▪ Youth entrepreneurship program</li> <li>▪ Digital learning lab</li> <li>▪ Mobile medical unit for Lyell-Otis neighborhood</li> <li>○ Programs offered within After-School Programs <ul style="list-style-type: none"> <li>▪ Academics</li> <li>▪ Step</li> <li>▪ Capoeira</li> <li>▪ Dance</li> <li>▪ Drumming</li> <li>▪ Sewing</li> <li>▪ Cooking</li> <li>▪ Arts and crafts</li> <li>▪ Gardening</li> <li>▪ 4H club</li> <li>▪ Boy and Girl Scouts</li> <li>▪ Robotics</li> <li>▪ Cameron ambassadors</li> <li>▪ SEL</li> <li>▪ Conflict resolution</li> <li>▪ Field trips</li> <li>▪ Mentors</li> </ul> </li> <li>○ Questions for Olivia and Jonathan <ul style="list-style-type: none"> <li>▪ None</li> </ul> </li> <li>• Current barriers to moving into School #54 <ul style="list-style-type: none"> <li>○ Vacant evening custodial assistant</li> <li>○ Looking into readjusting custodial schedules</li> </ul> </li> </ul>
--	--	--	---

			<ul style="list-style-type: none"> <li>Working to accommodate our after-school program in the spring to ensure that all students can attend both programs as they desire</li> <li>A. Ferris - will they have access to the kitchen for their cooking program? <ul style="list-style-type: none"> <li>O. Kassoum-Amadou - no kitchen required for both the cooking program as well as the daily snack and dinner.</li> <li>They will provide their own refrigerator for refrigerated goods</li> </ul> </li> <li>W. Hasty <ul style="list-style-type: none"> <li>Offered to liaise between Foodlink and Cameron in her role as coordinator for Foodlink to provide additional services to Cameron Ministries (i.e. - Curbside Market before program dismissal)</li> </ul> </li> <li>A. Ferris <ul style="list-style-type: none"> <li>Suggested that the use of computer lab will be ideal for additional time on AMIRA</li> </ul> </li> </ul>
	7	PD Approval(s)	<ul style="list-style-type: none"> <li><a href="#">Lifting Academic Discourse</a> <ul style="list-style-type: none"> <li>Do all grade levels need to participate? <ul style="list-style-type: none"> <li>No, but since this is a SCEP goal, it will be encouraged to have representation from all grade levels</li> <li>Additionally, more than one individual from each grade level</li> <li>Motion to Approve - A. Ferris</li> <li>Second - E. Lansdowne</li> </ul> </li> </ul> </li> </ul>
	3	SCEP	<ul style="list-style-type: none"> <li>Updates <ul style="list-style-type: none"> <li>State Ed Liaison met with DLG today</li> <li>Feedback from liaison <ul style="list-style-type: none"> <li>Pace of change is too slow</li> <li>Evidence needs to be explicit</li> </ul> </li> <li>DLG and AS created action plan <ul style="list-style-type: none"> <li>Biggest lift - create opportunities for children to write in every subject, every day</li> </ul> </li> <li>Asked all teachers to provide student writing samples to admin to include with package for the state visit next week to School #54</li> </ul> </li> </ul>

			<ul style="list-style-type: none"> <li>○ A. Ferris <ul style="list-style-type: none"> <li>▪ Does a plan exist for state ed representatives to visit classrooms instead of just delivering feedback? <ul style="list-style-type: none"> <li>▪ DLG - Yes, that will be a discussion point. We will also be looking for staff volunteer classrooms to record short video clips of workshops in action.</li> </ul> </li> </ul> </li> <li>○ Suggestions for additional evidence for the state <ul style="list-style-type: none"> <li>▪ Unit plans - E. Lansdowne</li> <li>▪ S. O'Brien - concerned that the state wants only final drafts rather than in-progress work</li> </ul> </li> <li>○ Please share with your constituency and send any feedback</li> <li>• Panorama <ul style="list-style-type: none"> <li>○ Tabled for December</li> </ul> </li> </ul>
	<b>12</b>	Title 1	<ul style="list-style-type: none"> <li>• Title 1 Fund Usage Proposal <ul style="list-style-type: none"> <li>○ School #54 Parent-Family Engagement Plan 23-24 - DRAFT</li> </ul> </li> <li>• Questions and Suggestions <ul style="list-style-type: none"> <li>○ E. Lansdowne - Realistic usage</li> <li>○ S. O'Brien - agree</li> <li>○ A. Ferris - agree</li> </ul> </li> <li>• \$4056 from Title 1 Funds to support family and school events as proposed in the draft proposal as well as other ways that teachers may propose</li> <li>• Will gather staff feedback on ways in which they propose to use</li> <li>• Motion to Approve - E. Blaine</li> <li>• Second - J. Plummer</li> <li>• Unanimous from all constituencies to approve fund usage from Title 1</li> </ul>
	<b>10</b>	After School Program	<ul style="list-style-type: none"> <li>• Finalize the Model <ul style="list-style-type: none"> <li>○ Model A was the winner from the staff survey - data shared by DLG</li> <li>○ Staff preferred the model where there was both academics as well as enrichment</li> <li>○ Spring Only to ensure busing for students</li> </ul> </li> </ul>

			<ul style="list-style-type: none"> <li>• Motion to Approve - J. Plummer</li> <li>• Seconded - S. O'Brien</li> <li>• Unanimously approved</li> </ul>
	3	Meeting Next Steps	<ul style="list-style-type: none"> <li>• December <ul style="list-style-type: none"> <li>○ Think about after school model and what it might look like</li> <li>○ After School Coordinator position</li> <li>○ Cameron Update on date to move into building</li> </ul> </li> <li>• E. Warren may have conflict with medical absence</li> <li>• Folks will sign on the PD as proposed tonight in person tomorrow</li> </ul>
<b>ATTENDANCE</b>		<p><b>Demitria Lawton-Greggs, Principal</b></p> <p><b>Alison Schmitt, Administrative Constituency</b></p> <p><b>Shannon O'Brien, RTA Constituency</b></p> <p><b>Julie Plummer, Teacher Constituency</b></p> <p><b>Angela Ferris, Teacher Constituency</b></p> <p>Valerie Wylie, Teacher Constituency</p> <p><b>Erin Blaine, Teacher Constituency</b></p> <p><b>Erin Lansdowne, Teacher Constituency</b></p> <p>Patricia Keene, Teacher Constituency</p> <p>Maurice Young, Teacher Constituency</p> <p><b>LaFonda Flagler, RAP Constituency</b></p> <p><b>Tynisha Bradwell, RAP Constituency</b></p> <p><b>Whitley Hasty, Parent Constituency</b></p> <p>David Washington, Parent Constituency</p> <p><b>Lida Lay, BENTE Constituency</b></p>	
<b>NEXT MEETING DATE</b>		<b>December 13, 2023</b>	